

Dear Parent or Carer



PARENT ELECTION

There are two vacancies for elected parents to join our school's Local Governance Committee (LGC) and I am writing to invite nominations to fill the vacancies.

Elected parents play an important role as members of the LGC which is responsible for directing the conduct of the school and for promoting high standards of educational achievement under a scheme of delegation agreed by Chester Diocesan Academies Trust (CDAT). The LGC meets half-termly and each governor has a term of office of 4 years.

Training is available for governors and involvement in such training will be expected of all members of the governance committee.

If you would like to stand for election please arrange for the enclosed nomination form to be completed and returned to the school not later than **Friday 7th March at midday.** The form can be handed in at the school office marked 'for the attention of Mr S Wright or emailed to admin@cdatstpaulsprimary.co.uk

Nominations must be from parents or carers with children on roll at the school on the day that nominations close. Parents/carers putting their own names forward are invited to provide some brief biographical details limited to not more than 100 words suitable for inclusion in the ballot paper and referencing their skills and experience which they could offer to the LGC.

Parents/carers who have paid employment in the school for 500 hours per academic year or more or who are elected members of the Local Authority are not eligible to stand in these elections.

The enclosed sheet summarises the qualifications to serve as a governor. Anyone standing for election must certify that he/she is not disqualified for any reason.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely

Mr S Wright

Qualifications and Disqualifications relating to Serving as a School Governor

A governor must be aged 18 or over at the time of his/her election or appointment

A person is disqualified from holding or continuing to hold office as a governor if he or she:

- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has received a prison sentence of 2½ years or more in the 20 years before becoming a governor;
- been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.
- has at any time received a prison sentence of 5 years or more;
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- is employed at the school for more than 500 hours per academic year if wishing to stand for parent governor at the same school;
- is an elected member of the Local Authority (applies to parent and co-opted governors only);
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate at an enhanced disclosure level;
- has been disqualified from holding office as a governor of this school due to failure to attend governing body meetings for a continuous period of six months

Expectations of each member of the Local Governance Committee (LGC)

As a governor you will be expected to:

- be supportive of the Christian ethos of the academy;
- be committed to the development of every child in the academy
- take a full and active role in the work of the LGC
- make every effort to attend LGC half-termly meetings and submit apologies if you are unable to attend;
- prepare for meetings by reading papers beforehand
- attend training in order to develop governor skills and knowledge;
- work in partnership with CDAT, the Headteacher, and co-operatively with other governors to raise standards and improve outcomes for all children
- be prepared to challenge professionals as appropriate to ensure the best outcomes for the children in the school;
- know the school in terms of its strengths and weakness and be able to articulate this;
- listen to the views of parents but always act through the work of the LGC;
- be loyal to the decisions made by the LGC;
- ensure confidentiality and act at all times with integrity;
- promote the interests of the academy in the wider community

NOMINATION FORM FOR THE ELECTION OF PARENT GOVERNORS at St Paul's CE Primary School



Name:
Address:
Email Address/ Phone Number:
Name of child/ren at the school
Pen Portrait (maximum 100 words)
I wish to submit my nomination for the election of Parent Governor and confirm (i) that I am willing to stand as a candidate for election as a Parent Governor, (ii) that I am not disqualified from holding office for any of the reasons and am willing to undertake a DBS check. Signature:
Date:

